PORTRONICS

BUBBLE SQUARE

WIRELESS KEYBOARD WITH BLUETOOTH & 2.4 GHZ RECEIVER
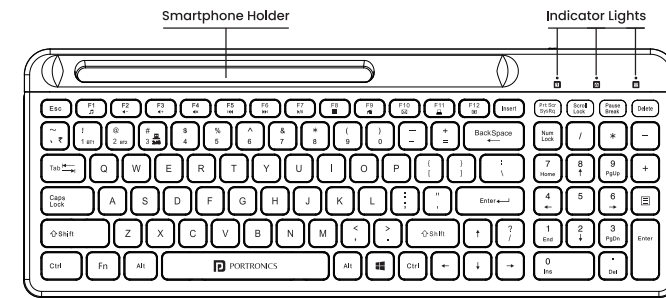
User Manual

What's Inside The Box

1 x Wireless Keyboard

1 x USB Receiver

1 x User Manual

1 x Warranty Card

Getting Started

1. To begin using your wireless keyboard, locate the battery compartment lid at the back side of the device.

2. Gently remove the lid to access the battery compartment, and then insert a AAA battery following the polarity (+ and −) markings inside the compartment.

3. Ensure the battery is properly aligned, and after inserting them, securely place the battery compartment lid back in its original position.

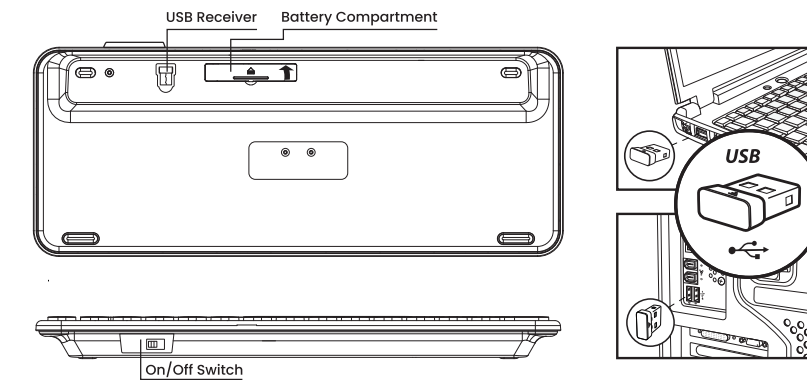

Smartphone Holder   Indicator Lights

Powering On / Off

The wireless keyboard requires a AAA battery for power (battery not included with the keyboard). To power on the keyboard, slide the On/Off Switch to the On position. To power off the keyboard, simply slide the switch to the Off position.
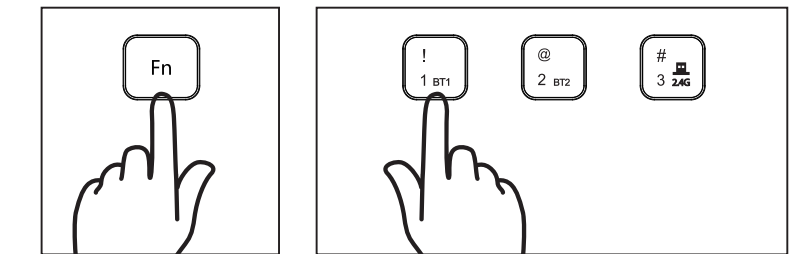
Pairing via 2.4 GHz Wireless USB Receiver

• Turn on the keyboard.

• Insert the USB Receiver into your device.

• Press Fn + 3 to switch to 2.4 GHz Wireless Mode.

• You can now use the keyboard in 2.4 GHz Connectivity Mode.

USB Receiver   Battery Compartment

On/Off Switch

USB

Pairing via Bluetooth

Bubble Square allows you to connect two devices via Bluetooth, one through BT1 and the other through BT2. Follow similar instructions below to connect a device via BT2.

• Turn on the keyboard.

• Press Fn + 1 to switch the keyboard to Bluetooth Mode – the indicator light will blink.

• Long press Fn + 1 to enter the Bluetooth Pairing Mode – the indicator light will begin flashing in this mode.

• Turn on the Bluetooth on the device (PC, Smartphone, or Tablet) you want to connect with the keyboard.

• Scan for "Bubble Square 3.0" or "Bubble Square 5.0" on your device and connect with it.

• The keyboard is now connected to your device and ready for use.

Switch between Bluetooth & 2.4 GHz Modes

Fn + 1 BT1 — Press Fn + 1 to switch to BT1 Bluetooth Mode

Fn + 2 BT2 — Press Fn + 2 to switch to BT2 Bluetooth Mode

Fn + 3 2.4G — Press Fn + 3 to switch to 2.4 GHz mode

Auto Sleep Mode

After 10 minutes of inactivity, the keyboard will enter sleep mode. Press any key to wake it up.

Unpairing Bluetooth

• Ensure the keyboard is in the desired mode (BT1 or Bt2).

• Long press the Fn Key + 1 (in BT1 mode) or Fn Key + 2 (in BT2 Mode) to disconnect an existing Bluetooth connection with your device and enter Bluetooth Pairing mode.

Function Key Shortcuts

To access the Function Key Shortcuts, use the following key combination:

F1 — Fn Key + F1: Music	F7 — Fn Key + F7: Play/Pause
F2 — Fn Key + F2: Decrease Volume	F8 — Fn Key + F8: Stop
F3 — Fn Key + F3: Increase Volume	F9 — Fn Key + F9: Home Page
F4 — Fn Key + F4: Mute	F10 — Fn Key + F10: Email
F5 — Fn Key + F5: Previous Track	F11 — Fn Key + F11: My PC
F6 — Fn Key + F6: Next Track	F12 — Fn Key + F12: Favorites

Technical Specifications

Wireless Mode	2.4 GHz & Bluetooth 5.3
Batteries	1 x AAA Battery (not included)
Key Life	10 million keystrokes
Working Distance	10 metres
Compatible Operating Systems	Windows 8.1 & higher macOS X 10.4 & higher
Dimensions (mm)	381 x 145 x 22
Weight	510 grams

Please note: Any damage caused by physical impact, water / liquid, fire, etc. caused by the customer or nature shall not be covered under warranty. Only product design, feature and functionality−related faults can be considered. During the warranty period, this product is only eligible for replacement and not eligible for repair, as per the brand's discretion.

Do's and Don'ts

• The device's battery life is influenced by battery brand, usage patterns, and environmental factors. We recommend using high-quality AAA batteries from reputable brands.

• Ensure the device remains dry and is protected from rain, humidity, liquids, and condensation.

• Store the equipment within moderate temperature ranges; avoid high or low extremes.

• Do not use the device with wet hands.

• Do not use or store the device in dusty or dirty areas.

• Do not drop, knock, or shake the device.

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